

DIOCESE OF CLOYNE

Safeguarding Communications Plan January 2023 to December 2025

Introduction.

The Diocese of Cloyne recognises that to keep children and adults safe, policies, procedures and plans have to be implemented and their effectiveness monitored and evaluated. In order to do this the Diocese has outlined the following plan to ensure the safeguarding message is adequately communicated to all those who work with children or vulnerable adults.

COMMUNICATING THE CHURCH’S SAFEGUARDING MESSAGE - STANDARD 6

Who	What	How	Who is responsible?	When	Reviewed
Lay Faithful	Safeguarding Policy & DLP contact details, Link on Website to safeguarding message/page	Diocesan Website	Diocesan Website is updated to ensure: 1. The name of DLP 2. Safeguarding Policy is up to date and available	Weekly and as part of annual audit	Jan 2024 Website been updated in 2023
	DLP contact details and key safeguarding message on laminated posters	Local Bulletin Parish Newsletter	The Parish Priest/LSR is responsible for: 1. Ensuring the name of the DLP and contact details are included in the bulletin 2. Ensuring that policies are on view in designated locations owned by the parish	Annually	Jan 2024
	Safeguarding Awareness Month	Email short communication to parish priests for parish newsletters and parish websites	1. DLP 2. Diocesan Safeguarding Committee		Completed Oct 2023

Diocese of Cloyne – Safeguarding Communications Plan 2023-2025

Who	What	How	Who is responsible?	When	Reviewed
Local Safety Representative (LSR)	Updates on the work of the committee and notice of upcoming events	Safeguarding Committee Newsletter	Diocesan Safeguarding Committee	Bi-annually	Jan 2024- Completed in Oct 2023
	Increase awareness and understanding of Safeguarding Policy and the 7 Standards	Safeguarding Conference as part of Safeguarding Month	DLP and trainers	Annually TBC	Jan 2024. Updated Children's safeguarding policy due in next few months.
	Full day training for new LSR and parish priests	Training Plan	DLP and trainers	Annually	Undertaken in 2023
	Parish Audit	A copy will be sent to parish priests and LSR to complete and return to the Diocesan Safeguarding Committee	DLP and Diocesan Office, Diocesan Safeguarding Committee and trainers	Annually in October	Sent out in Oct 2023
	2 hr Workshop for all working with children and vulnerable adults in the Diocese	A member of the Diocesan Safeguarding Committee and the DLP or trainer will facilitate a workshop	Diocesan Safeguarding Committee and trainers	Annually-TBC	Sessions undertake in 2023, face to face and via zoom

Who	What	How	Who is responsible?	When	Reviewed
Other agencies including Statutory authorities: TUSLA, HSE and An Garda Síochána	Diocese Safeguarding Policy and DLP contact details Link on Website to safeguarding message/page Inter-agency meeting with Tusla	Diocesan Website Face to face meetings	Diocesan Website is updated to ensure: 1. The name of DLP 2. Safeguarding Policy is up to date and available DLP Tusla & DLP	Weekly and as part of annual audit Twice a year	Jan 2024 Took place once in 2023
Bishop	Annual Report Case Report	Written report presented to the Bishop	Diocesan Safeguarding Committee Director of Safeguarding	Annually	Completed Jan 2024
NBSCCCI	Compliance with the 7 Standards	Letter confirming compliance	Bishop	Annually	Sent Jan 2024

Signed :

Cleo Yates. Director of Safeguarding Committee

Signed:

Colin Daly Chair of Safeguarding

Dated